

LaGuardia Community College
Minutes of the Senate Meeting
April 9, 2008

Present: M. Abreu, A. Adil, C. Baldonado, N. Berke, P. Nicolav (for R. Butler), J. Cantwell, R. Bandelt (for L. Capuano-Vella), S. Castillo, T. Coogan, D. Davidson, F. Egger-Sider, J.G. Ianni, E. Johmann, R. Kahn, J. Karlen, W. Kurzyna, M. Conde (for T. Litvay-Sardou), E. Murray, U. Hidle (for R. Octaviano until 3:40pm) & R. Octaviano (after 3:40pm), A. Pappas, G. Richmond, E. Rivas, L. Forrester (for C. Sterling-Deer), L. Teplin, A. Tucker, H. Zhao

Ex-officio: VP P. Katopes, S. Mettler

Absent: R. Cadeau, A. Khan, T. Nguyen, D. Patterson, M. Vega

Excused: M. Glick, M. Hall

Guests: B. Brooks, L. Cohen, G. Crandall, D. D'Amelio, H. Delcham, J. Gantzer, L. Lucca, C. Macheski, G. Meyer, L. Muller, P. Nesoff

***Nota Bene:** For each action summarized in these minutes, the set consisting of those senators who participated in the action forms a subset of those listed as "Present". The specific vote of each senator that participated in an action is contained in the summaries. Unless otherwise noted, the Chairperson abstains from all votes.*

Chairperson Teplin called the meeting to order at 2:40 p.m. in room E-500.

I. Approval of Minutes for February 13, 2008

By general consent, the Senate approved the draft version of the minutes of the Senate meeting held on February 13, 2008 with corrections. A revised version including corrections will be sent out college wide. All senators listed as present for the meeting participated in this action.

II. Report from the Chairperson

Chairperson Teplin mentioned that Senator Patterson was selected as one of the Kaplan Scholarship winners. VP Katopes informed the Senate that The Director of Human Resources, Ray Carroza had passed away the night before. He also stated the main reason he had attended the meeting was to inform us of the plan to rename the M - Building the Joe Shenker Building in honor of the College's First President. Chairperson Teplin informed the Senate of a few minor changes to the Senate meeting calendar. Two changes concerned the next meeting. It will begin at 2:15 rather than 2:30 (as previously scheduled) and the location has changed to M 151 due to another event in the previous location. The other change was the May 14, 2008 meeting will be moved to E501. She also gave the Senate a brief update on the status of the changes to the Governance Plan. The Interim plan has passed the Board of Trustees subcommittee and will be on the agenda for the April 28th full Board of Trustees meeting and if approved, will take effect immediately so our new quorum will be in effect for our next meeting, April 30, 2008. We will also need to conduct elections for an Adjunct Senator and Alternate as well as a representative from the Academic Affairs Division as soon as possible.

III. Curriculum Committee Report

Professor Cecilia Macheski presented several curriculum items to the Senate. The items had all been placed on the Senate consent calendar as they were sent out prior to the meeting. Listed below are the items along with corresponding Senate action. Whenever the phrase "with corrections" appears, it refers to minor adjustments in the written presentation of the proposal. It does not refer to substantive changes in the proposal.

- It was moved and seconded to adopt all items on the Senate consent calendar simultaneously as presented. This included: Revised course proposals, HSC203, Human Services Internship and Seminar 1, HSM204, Human Services Internship and Seminar 2, SCD201, Clinical Nutrition A, Mat200, Precalculus, HUC101, Fundamentals of Speech Communication, HUC106, Public Speaking, HUC109, Persuasion and Debate, New course proposals, HUC111, Interpersonal Communication, HUC112, Small Group Communication, HUC113, Oral Interpretation, HUC114, Normal Language Develop, HUC115, Phonetics, HUC116, Survey of Speech, Language, and Hearing Disorders, HUC140, Introduction to Broadcasting, HUC141, Public Relations, AMT202, World Travel and Tourism Destinations, AMT203, Travel, Tourism and Hospitality Technology Systems, AMT212, Customer Service and Sales, AMT221, Travel Agency Operations and Management, AMT222, Special Interest Tourism, AMT223, Meeting and Event Planning, AMT 224, Destination Tourism Management, AMT231, Hotel and Lodging Operations Management, AMT232, Front Office Management, AMV160, Introduction to Aviation Business, AMV161, Introduction to Aviation Management, AMV162, Introduction to Aviation Operations, the Letter of Intent, Department of Humanities A.A.S. Degree in Design (Model Making, Product & Prototype), and the New Program Proposal, Department of Accounting & Managerial Studies Aviation Management Option. The motion passed unanimously with 24 votes in favor. All senators listed as present for the meeting participated in this action, except for Senator Adil, who had stepped out of the meeting just prior to this vote. After the vote, there was a brief discussion on the use of the Senate Consent Calendar. While many senators liked the idea of speeding up the curriculum process, it was noted by some Senators that this process seemed to lessen the importance of curriculum on the Senate floor. The Executive Committee was asked to continue to refine the process.
- As informational items, the Senate also has received documentation on a Revision to Human Services Mental Health & Gerontology Programs, New Liberal Arts Option in Applied Social Science, Revisions to the Urban Studies Catalogue Description and a New Student Seminar Hybrid Course.

IV. Old Business

- Committee on Committees Election. After a brief discussion and a few Senators volunteered it was moved and seconded to elect the Committee on Committees by casting one ballot for the slate. The Committee on Committee members are: Senators Abreu, Capuano-Vela, Castillo, Coogan, Kurzyna and Sterling –Deer. There is still one vacancy for a second student member which we will try to fill at a later date. By general consent, this motion was approved unanimously. The Committee will meet and vote on a chairperson and inform the Senate at that time. All senators listed as present for the meeting participated in this action, except for Senator Adil.

VI. New Business

It was moved and seconded to adopt the updated new course proposal, ELS212, Spanish Literature 2 with Technical corrections. The motion passed unanimously with 25 votes in favor. All senators listed as present for the meeting participated in this action.

Senator Davidson presented a resolution regarding the Computer Information Systems Department. After much discussion, the Senate formed its own resolution which is included below **“The Senate has been informed that the Administration is planning to dissolve the Department of Computer Information Systems. We believe that this type of decision must be discussed with the Senate prior to any action by the Administration as part of the required consultation per Article 1, Section 1, Paragraph E of the Senate’s Governance**

Plan and Article 3.3 of the Board of Trustees, “Informal Guidelines for the Reorganization or Closure of Academic Programs and Departments”. This resolution was moved and seconded and was approved unanimously with 24 votes. All senators listed as present for the meeting participated in this action, except for Senator Zhao, who had to leave.

The meeting adjourned at 4:35 p.m.

Respectfully Submitted,

Anthony Pappas
Secretary
College Senate

Nota Bene: The Senate approved this final version of these minutes during its meeting of April 30, 2008.